



CHRISTMAS TREE HILL NEIGHBORHOOD RESPONSE GROUP
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MARCH 25, 2018

MONTHLY MEETING AGENDA

4:00 PM Welcome & Introductions

4:05 - 4:20 PM Standing Agenda Items

1. Sub-Committee Reports/Updates

- Finance & Operations: Anita Bock (spending plan options – discussion)
- A. Communications: Scott Thorpe and Simon Peel
B. Public Relations: David Kunhardt
- Zone, Block & Situation Management: Cinda van Lierop (March 11 drill-recap and lessons learned. See notes attached)
- Incident Command: Mark Brooks and Nate Blomgren

2. Block Captain Progress Reports by Zone/Block

4:25 – 4:55 PM Discussion Items & General Updates

- 3. Future Drills:** Possible involvement in May 2018 Chapman Park drill
- 4. CERT's Role:** CERT-NRG training October 20-21 (see attached notes re: CERT from John Howard of Central Marin NRG)
- 5. Logo Sharing:** Central Marin NRG logo modification proposal and sharing CTH NRG logo with other NRGs
- 6. First Aid:** First aid training options (see: <http://www.swattourniquet.com/products.html>)
- 7. Information Packages:** Distribute copies and ask for volunteers to deliver information package to residents in blocks where there is no block captain as of yet.

PLEASE CONSIDER ENROLLING IN CERT

2018 CERT Classes: <https://readymarin.org/calendar/>

April 14 & 21: [Mill Valley is FULL & closed](#)
April 21 & 28: [San Rafael is FULL & closed](#)
May 12 & 19: [Nicasio](#)
June 5, 12 & 16: [Novato](#)
Sept 15 & 22: [San Rafael](#)
Oct 20 & 21: [Kentfield-COM](#) (NRG only training)
Oct 13 & 20: [Nicasio](#)
Nov 3 & 10: [Mill Valley](#)

CTH NRG MARCH 11 DRILL (agenda item #1) Highlights of the Post-Drill Debriefing Session

Re: Incident Command

- Make needed block designation corrections to the roll call and status reporting logs;
- Improve radio usage protocols - like speaking more slowly and clearly, calling BCs twice as we do during radio calls, and adding labels to radios with "CERT Ch. 15" and the BCs zone and block number;
- Give periodic and regular IC updates during an incident or drill;
- Continue radio testing to find the best location for future IC set-up so as to ensure the best reception for all BCs;
- Have name tags available for IC and all CTH NRG meetings;
- Clarify CERT's role and how CERT will interact with IC and deploy assistance;
- Continue to fine tune IC protocols and share same as developed.

Re: Block Captains

- Print up name and zone/block labels for the BC vests;
- Provide BCs with clip boards;
- Clarify CERT's role and make sure that BCs know what the disposition is of issues that they call in to IC, especially those that relate to injuries/medical emergencies;
- Make sure that all BCs have necessary forms, the CTH NRG map, and other necessary information in their Grab 'n Go kits/backpacks at all times;
- Continue practicing radio use;
- Make important IC reporting forms available to BCs in the event they have to step into an IC role at short notice.

In General

- Have a way to post messages and drill/meeting announcements to CTH residents using one or more sandwich boards (thank you Lauren for volunteering to work on this - if any other BC wishes to assist Lauren please contact her);
- Encourage BCs to RSVP timely for meetings, events like drills, and radio call invitations so that we have a sense of how many people will attend/participate;
- Encourage more BCs to participate in the next drill;
- Have resident briefing and information forms printed so that BCs have ready access to prepared packages of information to deliver to the residents in their blocks, and to residents in blocks in which there are no BCs.
- BCs who have not yet received a red BC vest can pick one up from either Cinda or Anita.

NOTES FROM JOHN HOWARD RE: CERT's ROLE (agenda item #4)

Corte Madera and Larkspur have merged into Central Marin CERT, to better coordinate with the Twin Cities disaster response program. A new steering committee has been formed to drive it forward. CMCERT wants very much to return to its primary mission as a response organization. At present they serve as a communications link to EOS until an amateur radio network can take this over this function. No matter how that develops, however, NRGs will continue to report on Ch. 15 to CERT in the hope or expectation that they can mount a response. For drill purposes, we have been reporting to CERT all events beyond the NRG capacity to address on the presumption that CERT will have that response capability. Within an NRG CERT trained volunteers can have two roles. First, the CERT training can simply make Block Captains more effective at their jobs. Secondly, CERTs could form their own 4 to 5-person team and operate within the neighborhood in coordination with CERT Incident Command, and there is a protocol to guide this.

Finally, we would hope that the CERT would stay in the home neighborhood until no longer needed and released by the NRG/IC to report to a CERT command post.