



**CHRISTMAS TREE HILL
NEIGHBORHOOD RESPONSE GROUP**
www.cthnrg.org / cthnrg@gmail.com

**MONTHLY MEETING – AUGUST 26, 2018
MEETING MINUTES**

ATTENDEES

Steering Committee Members: Anita Bock, Nate Blomgren, David Kunhardt (BC), Mark Levie (BC), Mark Brooks (BC), Soren Jensen (BC)

Block Captains: Simon Peel, Beth O'Neill, Kevin Woodall, Leslie Cunningham, Maria McKellips (plus BCs listed above),

Volunteers and Guests: David Robinson, Joanne Walker and Debra Sartell

STANDING AGENDA ITEMS

1. Sub-Committee Reports

- 1. Finance & Operations:** Anita reported on Cinda's behalf on the budget (copy attached) and recent purchases. The recent purchase of cloth stretchers has all but depleted the budget. 10 bullhorns were generously donated by Mark Levie, which combined with 10 bullhorns already purchased means that each BC will receive a bullhorn. **Thank you, Mark!** T-shirts are needed for all Block Captains and Incident Command team members and members who can pay for their own T-shirts are requested to do so. **Grateful thanks to all BCs who continue to make donations and/or solicit donations from residents by handing out donation envelopes. Without your efforts in this regard none of the purchases we have made would be possible.**



- 2. Communications:** Nothing to report.
- 3. Public Relations:** David told attendees about a climate change summit on September 15 (see: <https://www.marinij.com/2018/09/04/climatesummit/>) and reminded all about the following event: **October 17** (the anniversary of the Loma Prieta Earthquake) **Guest Speaker Ross Stein:** Corte Madera Community Center from 7:00 - 8:30 PM. Suzi Beatie, Leader of the Mariner Cove NRG in Corte Madera, has invited residents in both towns to hear Geophysicist Ross Stein speak. The event is sponsored by the Mariner Cove NRG. Ross Stein is one of the world's foremost earthquake scientists and works for the US Geological Survey. <http://temblor.net/team/ross-stein/>
- 4. Zone, Block and Situation Management:** Anita urged BCs to make every effort to complete their resident contacts and Excel spreadsheets before the November 4 drill and to forward same to her as entries are made so that she can enter data into the master data base. Reminder letters should please be sent to residents that have not responded to the first

contact. (Note: the reminder letter template is available on the CTH NRG website under 'Resources'.)

Block Captains present gave updates on their progress and reported steady progress in getting residents to respond to the request to provide data. **Thank you, Block Captains!** Anita reminded BCs who signed up that the next FADR training will take place on September 8. New volunteer David Robinson told people about the following police/fire scanner app which can be used to keep track of local emergencies/disasters:

<https://itunes.apple.com/us/app/5-0-radio-police-scanner/id356336433?platform=iphone&preserveScrollPosition=true&platform=iphone#platform/iphone&platform=iphone>

5. **Incident Command:** Mark Brooks reported that he has added the necessary forms (tracking form, updated map, the radio protocol, etc.) to the IC supplies cache and he distributed same in a clip board holder to IC members. There is now one full set located at upper CTH and one at lower CTH. **Thank you, Mark!**

II. DISCUSSION ITEMS

1. **CTH Step, Lane and Pathway (SLP) Evaluation Project:** Anita updated everyone on the Town of Corte Madera's SLP discussions and the CTH SLP evaluation project. She recognized Beth for her ongoing assistance with evaluating and photographing CTH's SLPs. **Thank you, Beth!** A report is being prepared giving an accurate assessment of CTH's SLPs that will be sent to both Corte Madera and Larkspur's planning departments. Cinda's initial report to the Corte Madera Planning Department appears to have yielded some vegetation clean-up work in selected locations. This is not a short-term project and CTH NRG will keep encouraging attention to this important issue. Corte Madera Planning Department staff have taken the position that CTH evacuation routes in Corte Madera will not be signed.
2. **CTH NRG Medical Team:** CTH NRG still needs to create a medical team and the need to recruit volunteers is pressing. Medical bags purchased by the Central Marin NRG with grant funds have arrived and the following people are currently medical bag custodians: Collin, Anita, Scott Ebke and Cinda. As soon as Mark Levie completes his CERT training he will take over the bag that Cinda has. CTH NRG received 5 bags in total and the goal is to have the bags deployed in a manner that best serves all the zones. Medical bag custodians must have either CERT or FADR training or be a medical professional trained to deliver first aid. All BCs are encouraged to attend FADR (First Aid for Disaster Response) training. **2 more medical bag custodians are needed.**
3. **November 2018 Drill:** Anita reminded everyone that the next NRG drill is on November 4th (daylight savings time) and the CTH NRG needs to decide whether or not to participate. After discussion the group present decided that this is a worthwhile endeavor and opted for an evacuation drill based on an EVACUATION WARNING scenario (see drill outline and task list sent in an email). Planning will commence immediately so as to get the word out and encourage participation of all CTH residents. Block Captains are strongly encouraged to commit to participating in both planning and attendance at the drill on Nov. 4, without a strong showing it will not be possible to pull off a successful drill. **PLEASE SAVE THE DATE AND MAKE A FIRM COMMITMENT TO PARTICIPATE.** [Post meeting note: the first planning meeting was held on September 8. Agreed upon task assignments to follow.]

4. **Request to Change the Radio Drill Day to Wednesdays:** David requested a change from Tuesdays to Wednesdays and all present agreed that Wednesdays work better for the majority of BCs. The schedule will be updated accordingly.

The next radio test is as follows:

September 19	Wednesday	8:00 PM	Host: Scott Thorpe
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The CTH NRG monthly meeting adjourned at 5:15 PM.

NEXT MEETING DATE: September 23, 2018 @ 4:00 PM

Important Reminders:

- There is a special CERT training scheduled on October 21-22 for NRG members only. With a team of 5-7 CERT trained members the CTH NRG can deploy its own CERT team for light search and rescue. Please consider becoming CERT trained and sign up for an open class <https://readymarin.org/calendar/>. Note: Classes fill up rapidly.
- Defensible Space is a resident's first line of defense against an approaching wildfire. **100' of Defensible Space is required by law to help slow or stop the spread of wildfire.** Block Captains are encouraged to report areas that clearly have significant overgrowth issues to Reuben Martin, the Fire Marshall for the Twin Cities, who is willing to visit with groups of residents to identify the fire risks of landscaping. Block Captains wishing to arrange a meeting in their block can contact: rmartin@centralmarinfire.org